

IslandLink Library Federation COLLABORATIVE INITIATIVES FUNDING REQUEST FORM

Part A: Request for Funding

IslandLink will match local library and partner funding for approved projects (including "in kind" services/materials) up to \$1,500.00 per calendar year

Submit Part A before the program/project

Library:

Contact Name:

email:

Partner(s) for this project:

Title of project/program:

Date of event:

Description of project/program:

Library contribution to Program/Project

Description	Cost
Total	

Partner(s) contribution to Program/Project

Partner	Description	Cost
	Total	

Amount requested from IslandLink Library Federation: _____

Part B of this form is to be submitted within 30 days of the program/project completion date.

APPROVAL:

Signature of Library Director or Designate: _____

Date: _____

**IslandLink Library Federation
COLLABORATIVE INITIATIVES FUNDING REPORT FORM**

Part B: Report & Payment Claim

Submit Part B within 30 days of the program completion date.

Report must be received before December 31.

Library:

Contact Name:

email:

Partner(s) for this project:

Title of project/program:

Date of event:

Report on the project/program:

Library contribution to Program/Project

Description	Cost
Total	

Partner(s) contribution to Program/Project

Partner	Description	Cost
	Total	

Total Support Requested from IslandLink Library Federation: _____

APPROVAL:

Signature of Library Director or Designate_____

Date: _____