



3185 West Road  
Nanaimo | BC V9R 6X1  
1-855-927-2005 phone  
[lbeswick@islandlink.ca](mailto:lbeswick@islandlink.ca)  
<http://www.islandlink.ca>

**Minutes of the IslandLink Library Federation Board Meeting**  
**Thursday, November 24, 2022**  
**1:30 -2:35 pm**  
**Location: Zoom**

**Minutes**

Present: Judy Nurse, Chair (SSIPL); Selina Smith, Vice Chair (PRPL); Sandra Zacharias, Treasurer (ABPL); Joy Davis, Trustee (GVPL); Karen Hudson, Chief Librarian SSIPL; Maureen Sawa, Chief Executive Officer GVPL; Joyce Wilby, Chief Librarian ABPL.

Regrets: Rebecca Burbank, Chief Librarian PRPL

Guests: Adrienne Wass, Public Libraries Branch; Natalie Porter, Assistant Chief Librarian PRPL

Welcome and Mission – Judy Nurse, Chair

1. Acknowledgement & Introductions
2. Adoption of Agenda  
**Motion:** To accept agenda as presented. Moved by Joy Davis; seconded by Selina Smith. Carried
3. Draft Minutes of May 6, 2022 Board Meeting  
**Motion:** To approve the minutes of May 6, 2022 as circulated. Moved by Selina Smith, seconded by Sandra Zacharias. Carried.
4. Correspondence – no correspondence reported
5. Public Libraries Branch Report – Adrienne Wass  
Adrienne reported on:
  - Working Together
  - B.C.'s Strategic Plan for Public Library Service
  - COVID-19 Relief & Recovery Grant reports & impact
6. Manager's Report - Laura  
Laura presented the Manager's Report for the period of May – November 2022
7. Financial Report – Sandra/Laura  
Laura presented the IslandLink financial reports to October 30, 2022  
**Motion:** To accept the financial reports as distributed. Moved by Joy Davis, seconded by Selina Smith. Carried

8. Federation Manager Annual Review Process  
Judy Nurse and Joy Davis will set a date in December to have a review conversation with Laura.
9. Strategic Plan  
Laura reviewed the actions laid out in the Strategic Plan.
10. 2023 Budget – Sandra/Laura  
To be discussed In Camera at the end of the meeting  
2023 Budget was passed by a vote in camera.
11. Other Business - none
12. Notice of next Board elections: per our Federation agreement: “A Chairperson and Vice-Chairperson and Treasurer are elected at the first meeting of each fiscal year.”
13. 2023 Meetings  
The next meeting will be held in person, hosted by Salt Spring Island Public Library. Date to be late May or early June 2023. Meeting to be held on a week day to avoid weekend crowds.  
**Action:** Laura to send out Doodle Poll to set date.
14. Adjournment  
The meeting was adjourned at 2:35pm.

Member Library Round Table Updates followed the meeting.