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## Minutes of the IslandLink Library Federation Board Meeting

Friday, May 6 2022

2:00 – 3:25 pm

Location: Esquimalt Branch; GVPL

Present: Judy Nurse, Chair (SSIPL); Selina Smith, Vice Chair (PRPL); Sandra Zacharias, Treasurer (ABPL); Joy Davis, Trustee (GVPL); Rebecca Burbank, Chief Librarian PRPL; Karen Hudson, Chief Librarian SSIPL; Maureen Sawa, Chief Executive Officer GVPL; Joyce Wilby, Chief Librarian ABPL.

Guests: Adrienne Wass, Public Libraries Branch; Jennifer Windecker, Director of Public Services GVPL

Welcome and Mission – Judy Nurse, Chair

1. Acknowledgement & Introductions - Judy
2. Adoption of Agenda  
There was one addition to the agenda; IslandLink Board insurance – Sandra Zacharias
3. Board elections per our Federation agreement: “A Chairperson and Vice-Chairperson and Treasurer are elected at the first meeting of each fiscal year.”

**Chair:** Judy Nurse was elected Chair for 2022 by acclamation

**Vice Chair:** Selina Smith was elected Vice Chair for 2022 by acclamation

**Treasurer:** Sandra Zacharias was elected Treasurer for 2022 by acclamation

4. Draft Minutes of October 29, 2021 Board Meeting
  - Action Arising from the Minutes:
    - Annual performance review completed by Judy Nurse and Selina Smith with Laura Beswick.
    - New sponsor for the bank account (done)

**Motion:** To approve the minutes of October 29, 2021 as circulated. Moved by Selina Smith, seconded by Sandra Zacharias. Carried

5. Correspondence – no correspondence reported

6. Public Libraries Branch Report – Adrienne Wass  
Adrienne reported on recent activities of the Public Libraries Branch and upcoming issues of importance to public libraries.  
Discussion regarding privacy guidelines and the Accessibilities Legislation. Working on accessibility requires a committee, a plan and a tool to receive feedback.  
Libraries Branch is working on privacy guidelines and privacy practices for patrons, employees and third party vendors. The Library Coop may be of some help for legal advice on privacy for Vancouver Island libraries.

The BC Council of Federations 'Canadian Literacy Award' is open for nominations for another week for an individual who is affecting peoples' lives through literacy.

#### In Camera Session

7. Manager's Report - Laura

Laura presented the Manager's Report for the period November 2021 – May 2022

8. Financial Report – Sandra Z./Laura

Laura presented the IslandLink Financial reports to April 30, 2022

**Motion:** to accept the financial reports as distributed. Moved by Joy Davis; seconded by Selina Smith. Carried

9. Federation Manager Annual Review Process – Judy

Judy reported that the Board's annual review of the Federation Manager has been completed

10. Strategic Plan

Judy reviewed the actions laid out in the Strategic Plan. Discussion of the need for professional development in the area of mental health and dealing with vulnerable people

11. Other Business

a. ILLF – VILSC Professional Development Project

IslandLink mini conference was held in the morning before the Board meeting and was considered to be very successful and will be included in the annual ILLF budgets.

**Action:** LDAG to discuss timing and locations for future mini conferences

b. IslandLink Board Insurance

Sandra Zacharias had a question about need for the IslandLink Board to have insurance. IslandLink did have insurance but cancelled this as no other Library Federation has insurance and Library Boards are protected by the Section 54 of the BC Library Act (see below)

#### Protection against lawsuits

**54** (1) No action for damages may be brought against an existing or former member, officer or employee of a library board or against a person acting under the direction of the library board for

(a) anything said or done or omitted to be said or done in the performance or purported performance of a duty or the exercise of a power, or

(b) any alleged neglect or default in the performance or purported performance of a duty or exercise of a power.

(2) No action for the debts or obligations of a library board may be brought against an existing or former member, officer or employee of a library board or a person acting under the direction of the library board.

(3) Subsections (1) and (2) do not provide a defence if

(a) the member, officer, employee or person acting under the direction of the library board has, in relation to the conduct that is the subject of the

action, been guilty of dishonesty, gross negligence or malicious or wilful misconduct, or

(b)the cause of action is libel or slander.

(4)This section does not absolve a library board from vicarious liability for anything said or done or omitted to be said or done by, or for any neglect or default of, an individual referred to in subsection (1), for which the library board would have been vicariously liable had this section not been in force.

#### 12. Fall Meeting

The fall meeting will be held by Zoom

Action: Laura to send out email closer to the fall to determine date and time for the next meeting

#### 13. Adjournment

Motion: to adjourn the meeting at 3:25pm. Moved by Sandra Zacharias. Carried

Member Library Round Table