



IslandLink

Library Federation

Board Conference Call – January 11, 2010; 7:00 pm
Minutes

Present: Greg Bunyan, Linda Rosen, Linda Gilarski, Sandra DeAthe, Katherine Anderson, Jennifer Young, Tamara Dean.

1. Introduction of guests: Jennifer Young & Tamara Dean
2. Approval of Agenda – **Sandra DeAthe/GregBunyan. Carried.**
3. Adoption of Minutes – tabled to May 1, 2010 meeting
4. Elections: Chairperson, Secretary/Treasurer
 - a. Greg Bunyan nominated for the position of Chairperson, no other nominations, **Greg Bunyan acclaimed Chairperson.**
 - b. Sandra DeAthe nominated for the position of Secretary/Treasurer, no other nominations, **Sandra DeAthe acclaimed Secretary Treasurer.**
5. Financial Report –Katherine Anderson (attached). Accepted as presented.
6. Coordinator's Report – Katherine Anderson (attached). Accepted as presented.
7. New Business
 - a. Bank signing authority – **motion – Linda Rosen/ Sandra DeAthe. Carried.**
 - i. **to remove bank signing authority from Donald Hamilton and Peter Sharpe,**
 - ii. **to grant bank signing authority to Greg Bunyan, Sandra DeAthe and Katherine Anderson,**
 - iii. **to cancel the banking card issued to Peter Sharpe,**
 - iv. **to issue a banking card to Katherine Anderson solely for the purposes of online banking for access to account records and**
 - v. **to transfer funds between IslandLink accounts and to change the mailing address for bank mail to 4153 Hawkes Avenue, Victoria BC V8Z 3Y9.**
 - b. Policies: Non-discrimination, travel expense (attached) – **motion to adopt**
 - i. **non-discrimination policy. Sandra DeAthe/Linda Gilarski. Carried.**
 - ii. **travel expense policy. Linda Rosen/Linda Gilarski. Carried.**
 - c. Coordinator Position Description – **motion to adopt the Coordinator Position description (attached). Linda Rosen/ Sandra DeAthe. Carried.**
 - d. IslandLink Logo Presentation (Jennifer Young & Tamara Dean). General approval of the logo concept and instructions to proceed to a final draft, with noted changes.

8. Next Meeting: Date: May 1, 2010 Alert Bay
9. Motion to adjourn at 8:00 pm. Linda Gilarski/Linda Rosen.

Linda Rosen

Date

Linda Gilarski

Date