



3185 West Road
Nanaimo, BC V9R 6X1
lbswick@islandlink.ca
<http://www.islandlink.ca>

Minutes of the IslandLink Library Federation Board Meeting
Saturday, September 9, 2017
9:30 am – 12:09 pm
Location: Alert Bay

Present: Linda Rosen, Chair (PR), Joan Watterson, Vice Chair (SS), Linda Gilarski, Treasurer (AB); Zeb King, Trustee (GVPL); Rebecca Burbank, Assistant Chief Librarian, Karen Hudson, Chief Librarian (SS), Terry Noreault, Chief Librarian (PR); Joyce Wilby, Chief Librarian, (AB); Jennifer Windecker, Director Public Service, (GVPL); Laura Beswick, Manager/Secretary (ILLF).

Phone: Mari Martin, Director Libraries Branch.

Regrets: Maureen Sawa, CEO (GVPL); Cindy Ralph (Libraries Branch)

Linda Rosen welcomed everyone to the meeting.

1. Adoption of Agenda

Motion to adopt agenda as circulated. Moved by Joan Watterson; seconded by Linda Gilarski. Carried

2. Draft Minutes of January 25, 2017 Board Meeting

Correction to the spelling of Joyce Wilby

Motion to approve the Minutes of January 25, 2017 as corrected. Moved by Zeb King, seconded by Joan Watterson. Carried

3. Correspondence

Letter from Mari Martin, Director Libraries Branch, informing IslandLink of the 2017 Library Federation grant.

4. Libraries Branch Report

Mari Martin spoke to the meeting by telephone at 11:00 am.

Mari reported on recent developments at the Libraries Branch such as:

- Changes to government
- Creation of a Partners' Advisory Group
- Investigation into Province wide licensing of online resources
- Libraries Branch report on the status of their Strategic Plan in the fall.

Action: Mari will work with Laura to arrange for a conference call with the IslandLink Board and Library Directors

5. Manager's Report

Laura presented the Manager's Report for the period January -September 2017

6. Financial Report

Laura presented the IslandLink Financial reports to September 5, 2017

7. 2018 Budget

Laura presented a draft 2018 budget.

A need to review the formula for the division of the Digital Funding was identified.

Promotional fund to be moved to Collaborative Initiatives

Motion: 2018 Budget to be approved in principal with final approval to be done at the January 2018 Board Meeting. Moved by Zeb King, seconded by Joan Watterson. Carried

8. Strategic Plan

Linda R presented options for the extension/renewal of the IslandLink Strategic Plan 2015 – 2018.

Action: a discussion of the Strategic Plan to be on the agenda for the January Board meeting

Action: Laura to prepare a written report on the status of the Strategic Plan goals to be distributed prior to the January Board meeting

9. Pender Island

Linda R outlined the background to the Pender Island Public Library's request to join the IslandLink Library Federation and read a recently received letter from PIPL indicating they want to continue with this application to the Libraries Branch.

Motion: It is the decision of the IslandLink Library Federation, regarding the request from Pender Island Public Library to join ILLF, is no unless PIPL can secure continued sufficient funding from Library Services Branch for the ILLF. Moved by Linda Gilarski; seconded by Joan Watterson. Carried

Action: Linda R will write a letter to the Chair of the Pender Island Library Board to inform them of the IslandLink decision.

10. Other Business

Laura presented a expense form to be used to claim the Board meeting expenses.

11. 2018 Meetings

Meetings in 2018 will be in January by teleconference and in September in Powell River.

Action: Laura to send out Doodle polls to determine the exact dates for both meetings.

12. Next Board elections: per our Federation agreement: "A Chairperson and Vice-Chairperson and Treasurer are elected at the first meeting of each fiscal year."

Linda R gave notice of the Board elections to be held at the January 2018 meeting.

13. Adjournment

Motion to adjourn the meeting at 12:09pm. Moved by Zeb King. Carried