



3185 West Road
Nanaimo | BC V9R 6X1
1-855-927-2005 phone
lbeswick@islandlink.ca
<http://www.islandlink.ca>

Minutes of the IslandLink Library Federation Board Meeting
Friday, October 16, 2020 Board Meeting,
1:30 pm - 2:48 pm
Location: Zoom Meeting

Present: Linda Rosen, Chair (PRPL); Judy Nurse, Vice Chair (SSIPL); Linda Gilarski, Treasurer (ABPL), Joy Davis, Trustee (GVPL); Rebecca Burbank, Chief Librarian PRPL; Karen Hudson, Chief Librarian SSIPL, Maureen Sawa, Chief Executive Officer GVPL; Joyce Wilby, Chief Librarian ABPL; Laura Beswick, Manager/Secretary ILLF.

Guest: Selina Smith, Alternate Trustee PRPL; Jennifer Windecker, Director of Library Services: Innovation & Delivery GVPL

Welcome and introductions – Linda Rosen, Chair

- Linda Rosen welcomed new trustee, Joy Davis, to the IslandLink Library Federation Board, and guest Selina Smith.

1. Adoption of Agenda

Motion: to adopt agenda as circulated. Moved by Judy Nurse; seconded by Linda Gilarski. Carried

2. Draft Minutes of January 22, 2020 Board Meeting

Motion: to approve the Minutes of January 22, 2020 as circulated. Moved by Linda Gilarski; seconded by Judy Nurse. Carried

3. Correspondence

- a) Email from Vancouver Island Library staff Conference request re: IslandLink funding for 2021

Motion: to agree with request to allow VILSC to carry over any unused funds to a subsequent year. Moved by Linda Gilarski; seconded by Judy Nurse. Carried

4. Libraries Branch Report - no report submitted

5. Manager's Report

Laura presented the Manager's Report for the period January – September 2020

6. Financial Report

Laura presented the IslandLink Financial reports to September 30, 2020.

7. Strategic Plan

Goal 1. Action a) Explore the viability of a new membership category such as "Associate Member" for neighbouring library systems.

Discussion on possibility of working with Southern Gulf Island Community Libraries to become an Associate Member. The SGICL are managed by the Library Manager at Pender Island Public Library.

Action: Laura & Karen Hudson to approach Pender Island Public Library Manager, Carmen Oleskevich, to ascertain if the Southern Gulf Island Community Libraries would be interested in becoming an Associate Member.

Action: Laura & Karen to draft a definition of Associate Member

Action: Laura to discuss project with Libraries Branch

Goal 2. Action a) Identify a roster of "go-to experts" that members can contact for support and expertise on an informal basis.

Maureen Sawa & Jennifer Windecker presented the list of GVPL staff portfolios they made available to IslandLink members.

8. 2021 Budget

Laura presented a draft budget for 2021

9. Notice of next Board elections: per our Federation agreement: "A Chairperson and Vice-Chairperson and Treasurer are elected at the first meeting of each fiscal year."

10. 2021 Meetings

Next Board meeting will be in early 2021.

The Fall IslandLink Board meeting will be held on Salt Spring Island if in-person meetings are possible.

Action: Laura to send out Doodle Poll to determine date/time of next meeting.

11. Other Business

a) In Camera Session

12. Adjournment

Motion: to adjourn meeting at 2:48 pm. Moved by Linda Gilarski; seconded by Judy Nurse. Carried

The meeting was followed by Round Table updates from each member library.