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**Minutes of the IslandLink Library Federation Board Meeting**  
**Tuesday, January 15, 2019**  
**6:00 – 6:45 pm**  
**Location: Teleconference**

**Present:** Linda Rosen, Chair (PRPL); Judy Nurse, Vice Chair (SSIPL); Susan Laidlaw, Trustee (GVPL); Rebecca Burbank, Chief Librarian PRPL; Karen Hudson, Chief Librarian SSIPL; Maureen Sawa, Chief Executive Officer GVPL; Joyce Wilby, chief Librarian ABPL; Laura Beswick, Manager/Secretary ILLF.

Guest: Pat Anderson (ABPL)

Regrets: Linda Gilarski, Treasurer (ABPL)

Welcome and introductions – Linda Rosen, Chair

1. Adoption of Agenda

**Motion:** to adopt agenda as circulated. Moved by Susan Laidlaw; seconded by Judy Nurse. Carried

2. Libraries Branch Report

Laura reviewed highlights of the January 2019 Libraries Branch Update

3. Draft Minutes of September 22, 2018 Board Meeting

**Motion:** to approve the Minutes of September 22, 2018 as circulated. Moved by Judy Nurse, seconded by Susan Laidlaw. Carried

4. Board elections per our Federation agreement: "A Chairperson and Vice-Chairperson and Treasurer are elected at the first meeting of each fiscal year."

Linda Rosen handed Chair of the meeting to Judy Nurse

**Chair:** Linda Rosen was elected Chair for 2019 by acclamation

Linda Rosen resumed chair of the meeting

**Vice Chair:** Judy Nurse was elected Vice Chair for 2019 by acclamation

**Treasurer:** Linda Gilarski was elected Treasurer for 2019 by acclamation

5. Correspondence

None

6. Manager's Report

Laura presented the Manager's Report for the period September 2018 – January 2019

7. Financial Report

Laura presented the IslandLink Financial reports to December 31, 2018

8. Puppets

Staff from each of the ILLF libraries met with Laura on Thursday, Nov. 15 to discuss the ILLF puppet collection and stage. The group recommends to the IslandLink Board the following action:

- PRPL and SSIPL will choose the puppets and other items they want for their libraries. The remainder will go to GVPL.
- The puppet stage, lights etc. will be offered for purchase to Over the Moon Puppet Theatre

**Motion:** to accept the recommendation for the ILLF puppet collection as written above. Moved by Susan Laidlaw, seconded by Judy Nurse. Carried

**Action:** Laura to negotiate the sale of the puppet stage, lights etc.

9. Staff Sharing Initiative

Laura reported on the LDAG meeting held on Oct. 4, 2018 to discuss the Staff Sharing Initiative. \$3000.00 to be made available in the 2019 budget for this initiative.

**Action:** Laura to organize a meeting with the LDAG to discuss Staff Sharing projects for 2019

10. Strategic Planning

Maureen has approached GVPL staff member, Daphne Wood to act as facilitator for the ILLF Strategic Planning session. GVPL will offer Daphne's work time and a venue for this project. Planning session to be held in Victoria.

**Action:** Laura to work with Daphne to organize the Strat Planning session

11. 2019 Budget

Laura presented an updated 2019 budget.

**Motion:** to approve the 2019 budget as presented. Moved by Judy Nurse, seconded by Susan Laidlaw. Carried

12. Other Business

No other business

13. 2019 Fall Meeting

The Fall IslandLink Board meeting will be held in Victoria, October 5<sup>th</sup>  
Strategic Planning session to be held in Victoria, October 4<sup>th</sup>; with introductory session on Thursday evening, October 3<sup>rd</sup>.

All present were agreeable to these dates.

**Action:** Laura to confirm date with Linda Gilarski

14. Adjournment

**Motion:** To adjourn the meeting at 6:45pm. Moved by Susan Laidlaw, seconded by Judy Nurse. Carried.