



2749 Tillicum Road
PO Box 44113 Victoria BC V9A 7K1
1-888-256-5737 phone
1-866-901-8509 fax
kanderson@islandlink.ca
<http://www.islandlink.ca>

Fall 2014 Meeting Minutes

Friday October 17, 2014

Powell River BC

Present: Ken Greenwell (PR); Terry Noreault (PR); Kate Kinsley (PR); Maureen Sawa (GV); Karen Hudson (SSI); Zeb King (GV); Janet Clouston (SSI); Linda Rosen (PR); Katherine Anderson

Regrets: Linda Gilarski (AB); Joyce Wilby (AB)

Call to order: 6:07 pm

1. **Motion** to approve the agenda: Zeb King/ Janet Clouston. Carried.
2. **Motion** to adopt the Minutes – September 14, 2013 board meeting and November 5, 2013 teleconference. Ken Greenwell/ Janet Clouston. Carried.
3. Correspondence – 2014 Provincial Operating Grant Conveyance Letter, Jacqueline Van Dyk; letter from Paul Tutsch, BCLTA. Received.
4. Report from the Chair – Ken Greenwell; verbal.
5. **Motion** to adopt the Financial Report:
 - a) 2014 Year to Date Financial Report. Zeb King/ Janet Clouston. Carried.
6. Activity Report – Katherine Anderson. Received.
7. Libraries Branch Update – Cindy Ralph. No report.
8. Election of Executive
 - a. Janet Clouston nominated Zeb King to position of Chairperson. Accepted
 - b. Janet Clouston nominated Linda Rosen to position of Vice-Chairperson. Accepted
 - c. Janet Clouston nominated Linda Gilarski to the position of Treasurer. Pending acceptance

All nominees acclaimed to respective positions.

9. Business Arising from Minutes:
 - a) **Motion** to remove Karen Potts as bank signing authority. Linda Rosen/Janet Clouston. Carried.

- b) Travel policy amendments – see minutes, November 5, 2013; complete.
- c) Administrative Policy and Procedures Manual – developed into an operations manual; complete.
- d) Strategic Plan – refer to Saturday October 18, 2014 session.
- e) Interlibrary Loans – no action on ILL Code by Libraries Branch since Fall 2014.
- f) Royal Society Expert Panel on the Status and Future of Canada’s Libraries and Archives – referred to Library Directors. Maureen Sawa reported that a report on the status of Libraries and Archives Canada has been prepared, but has not yet been published. Will be distributed through the BCLA list-serv.

10. New Business

- a) **Motion** to approve the 2015 budget with the addition of Collaborative Initiatives - \$5,000 and corresponding increase to Transfer from Reserves. Linda Rosen/Janet Clouston. Carried.
- b) Local Initiatives Grant – program discontinued after 2014.
- c) **Motion** to send a letter to the Minister of Education requesting consultation with BC Public Libraries on continued training support following the discontinuation of the Community Librarian Training Program. Linda Rosen/Janet Clouston. Carried.
- d) Interlibrary Connect - update from Katherine Anderson. There is a commitment from BC Libraries Cooperative and Sitka for Evergreen resource-sharing. Consultation with Federations will take place in November. Kate Kinsley, PRPL, will participate in the teleconference.
- e) Personnel Committee struck: Linda Rosen, Joan Watterson, Karen Hudson, Maureen Sawa.

11. Library Directors’ Roundtable – PRPL, GVPL and SSIPL reported.

Next Meeting: SPRING 2015 Location: Salt Spring Island

Adjournment 9:00 pm

Approved: Tues. April 21, 2015