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April 28, 2012 Meeting Minutes

Call to order at 1:55 pm

Present: Charlie Kregel (PRPL), Colin Skinner (ABPL), Brigitte Peter-Cherneff (SSIPL), Karen Potts (GVPL), Sandra DeAthe (SSIPL), Maureen Sawa (GVPL), Joyce Wilby (ABPL), Ken Greenwell (PRPL), Susan Laidlaw (LLB), Katherine Anderson.

1. **Motion** to approve the Agenda, with the addition of New Business c) In-person meeting frequency. Ken/Karen. Carried.
2. Motion to adopt the Minutes – October 22, 2011 board meeting. Karen/Sandra. Carried.
3. Financial Report – Sandra DeAthe/Katherine Anderson
 - a) 2012 Year to Date Financial Report
 - b) 2011 Financial Statements

Question re: the need for an audit or review of the financial statements. Motion to budget for and arrange a review for 2013, the 5th operating year. Karen/Ken. Carried. Reviewer will be appointed at the Fall 2012 meeting.

4. Manager's Report – Katherine Anderson. Attached.
5. Libraries & Literacy Branch Update – Susan Laidlaw
 - a. Judy Moore has left the branch to take a position at GVPL; Annette DeFaveri has left the branch to take a position with BCLA; Romi Casper will be retiring in 2012. Hiring freeze disallows the filling of these positions.
 - b. Jacqueline van Dyk has distributed a discussion paper asking what LLB should focus on for BC Public Libraries. It will be on the agenda at ABCPLD, but all responses are welcome.
 - c. The Service Centre is being redesigned; to become an online community of practice. BCLC may host infrastructure with BCLA managing the content.
 - d. The training review is ongoing; CLTP – is there a need for LLB to continue creating and maintaining content that is not unique?
 - e. LLB has moved to an open work environment, using laptops and Blackberries; improved exposure for LLB staff to Education Ministry.

6. Election of Executive

- a. Ken Greenwell acclaimed Chairperson
- b. Karen Potts acclaimed Vice Chairperson
- c. Sandra DeAthe acclaimed Treasurer

7. Business Arising from Minutes:

- a) **Motion** to remove Linda Rosen and Linda Gilarsky as bank signers and to add Maureen Sawa as bank signer. Karen/Ken. Carried.

Katherine will make arrangements with Coast Capital Savings Credit Union, and notify Maureen.

8. New Business

- a) Travel Policy Amendments - referred back to Manager and Treasurer for further review.
- b) **Motion** that IslandLink Chairperson will formally communicate the Federation’s protest of the Community Access Program (CAP) funding cut. Karen/Colin. Carried.
- c) In-person meetings frequency – 1 in-person meeting each year, with at least 1 other meeting conducted electronically. The in-person meeting will include additional content such as a presentation, speaker, training, and will offer a social aspect. The Fall 2012 meeting will be held electronically. Spring 2013 location and date TBD.

9. Library Directors’ Roundtable – news from the libraries

Next Meeting Date: TBD Location: Virtual

Adjournment: Motion to adjourn at 3:45 pm

Sandra DeAthe, Treasurer

Date

Karen Potts, Vice Chairperson

Date

Library Directors' Roundtable

Salt Spring Island

- New building progressing well
- Moving to RFID circulation management 3M system, using a smart chute for check in
- Will receive keys to new building on October 4th
- 60% of new shelving to be installed, with 40% being moved from temporary building
- Up to \$50,000 to establish local art collection – have established an art collection policy and committee

Powell River

- Work continues on new building project; preliminary report and video on concept plan being produced; community PR continues; beginning to seek funding (2/3 goal)
- Union contract negotiations to begin on May 14th
- Strategic plan complete
- Website improvements
- Budget process complete
- \$25,000 for capital collection development in 2012

Alert Bay

- Have requested increased funding from municipality
- Have requested more space and will expand into information centre – 50% increase in size for library/museum
- Some members of the community protested moving the information centre
- Mother Goose program continues
- All new board members
- Loss of CAP grant will have a negative impact on the ability to continue to provide public access computers
- Will be holding a workshop on making a picture book

Greater Victoria

- Strategic plan complete
- Process did not stop with the publication – plan now being implemented
- Have established a formal fund development plan
- Union contract negotiations now complete – 3 years agreement negotiated with the Greater Victoria Labour Relations Association
- Budget presentations now completed to 10 separate municipalities
- Earth Day/Poetry Month promotion with seed cards
- Teen culture pass for both art gallery and museum
- Art gallery and museum pass lending program to be expanded
- GVPL doing well at capturing media attention.